

## ABSTRACT SUBMISSION

### The deadline for abstract submission is **24 April 2008**.

Abstracts must be submitted online via the conference website: [www.ecco-org.eu](http://www.ecco-org.eu)

Abstracts can be submitted as of 1 February 2008.

Abstracts sent by mail, fax or e-mail will **NOT** be accepted.

### For questions regarding the online submission please contact:

**Rebekka Mattyasovszky**

**E-mail: [rebekka@ecco-org.eu](mailto:rebekka@ecco-org.eu)**

The Scientific Committee will make the selection of abstracts for oral and poster presentations in May 2008. By June, the first author (presenter) will receive an e-mail with the result of the review and the Scientific Committee's decision on the abstract.

### Abstract regulations

With the submission of an abstract to ESSO 2008, the first author (presenting author):

- Accepts responsibility for the accuracy of the submitted abstract;
- Confirms that all authors are aware of and agree to the content of the abstract and support the data presented;
- Warrants that the data and conclusions presented in the abstract have not been published in the same format and with the same title prior to the date of the conference;
- Identifies any financial interest in products or processes described in the abstract. This information is to be forwarded to the Scientific Committee together with the abstract;

- States that for studies involving human or animal subjects, permission has been obtained from the relevant regulatory authority, and properly informed consent given where appropriate;
- Gives permission for the abstract, when selected for presentation (oral or poster), to be published in an issue of EJSO Supplements. Submitted abstracts cannot be withdrawn after 30 May 2008.

### Abstract format

In order to be considered an abstract should respect the following guidelines:

- The abstract must be submitted in good English. The Scientific Committee reserves the right to reject those abstracts which are presented in poor English, or may request an immediate revision by the presenter;
- The title of the abstract should be brief and reflect the content of the abstract. Do not use capital letters in the title except for words that are always capitalised and do not use non-standard abbreviations. Commercial names may not be used in the abstract title;
- No more than 10 authors can be listed. Only institutional affiliations, cities and countries should follow. For co-operative study groups, the name of the group should be used instead of individual institutional affiliations;

- Abstracts should be structured in such a way as to include:
  1. an introductory sentence indicating the purpose of the study and the names of co-operative study groups, if applicable
  2. a brief description of pertinent experimental procedures
  3. a summary of the results of the research
  4. the main conclusion
- The online abstract submission procedure will not accept abstracts that exceed 2 500 characters (body of the abstract);
- Abbreviations may be used if standard or if spelled out and defined at the first use. Compounds should be mentioned with the generic name, in lower cases. Commercial names are admitted in the text, with an ®, and if in brackets following the generic name, i.e. “generic (Commercial ®)”;
- Supplementary data or appendices will not be accepted.

### Abstract selection process

If a selected author cannot attend, the presenting author should assign a replacement.

The following presentation formats are applicable for ESSO 2008:

1. **Oral presentation:** the abstract is selected for oral presentation at any of the proffered papers sessions. The time allotted for the presentation will be 10 minutes and 5 minutes for questions and discussion.
2. **Poster:** abstracts that have been selected for presentation in poster format. The posters are grouped by topic and are displayed on an allocated day of the conference and viewed during lunch.

### Essential information

1. When finished with the online submission, click the “FINAL SUBMISSION” button for final submission of the abstract. As a confirmation of your submission, a message will appear on the screen informing you the abstract has been successfully submitted to our database.
2. Only the presenting author will receive confirmation by e-mail from the ESSO 2008 secretariat within 48 hours of submission. This confirmation of abstract submission does not mean your abstract has been selected for presentation.
3. In case the confirmation from the ESSO 2008 secretariat is not received, please contact *Rebeka Mattyasovszky* ([rebekka@ecco-org.eu](mailto:rebekka@ecco-org.eu)) within one week after the submission of the abstract and no later than 2 May 2008.

## ABSTRACT SUBMISSION

### Topics proposed for proffered papers and poster sessions

Please select **only ONE topic** that refers to the main subject of the abstract.

- Breast cancer
- Colorectal and anal cancer
- Oesophageal and gastric cancer
- Hepatobiliary and pancreatic cancer
- Gynaecological cancer
- Urological cancer
- Melanoma
- Liver metastases
- Plastic and reconstructive surgery
- Soft tissue sarcoma
- Thyroid cancer
- Lung cancer
- Head and neck cancer
- Sentinel node biopsy
- Experimental surgical oncology
- Regional cancer treatment
- Robotic surgery
- Multidisciplinary approach to cancer
- Quality assurance-audits
- Minimal invasive surgery
- Miscellaneous

## REGISTRATIONS

### Registration fees:

#### **Early rate: Registration and payment received before 30 May 2008**

Members ESSO	310 EUR
Non-members	470 EUR
Students/residents in training/nurses (*)	125 EUR
Delegates from World Bank countries (**)	250 EUR
Accompanying person	100 EUR

#### **Late rate: Registration and payment received before 22 August 2008**

Members ESSO	400 EUR
Non-members	535 EUR
Students/residents in training/nurses (*)	125 EUR
Delegates from World Bank countries (**)	250 EUR
Accompanying person	100 EUR

#### **Desk rate: ON SITE ONLY**

Members ESSO	535 EUR
Non-members	670 EUR
Students/residents in training/nurses (*)	150 EUR
Delegates from World Bank countries (**)	250 EUR
Accompanying person	100 EUR

#### **Day rate: ON SITE ONLY** 300 EUR/day

(\*) A letter of the Head of Department will be required.

(\*\*) List of eligible countries as defined by the World Bank

All registration fees are including VAT.